

MINUTES

Peachland PAC Meeting

Date: June 14, 2019 – 8:50 am | *Meeting called to order by:* Leath Strench

Meeting adjourned 9:53 am

May Minutes, *Motion to Approve:* Kristen Friesen, Amy Grundy

In Attendance

Kristen Friesen – Vice President

Leath Strench – Treasurer

Shawna Quinn – Secretary

Moyra Baxter – School Trustee, *sends her regrets*

Ross Hett – Principal

Parents

Amy Grundy

Emma Webber

Year End Carnival

The Carnival was a great success. Kristen suggested that the Fire Department could set up their First Smart educational booth next year. Amy also suggested that a team should be organized to clean up the Carnival the following day for upcoming years, and preparation for the Silent Auction is substantial so this will need to be addressed. The Year End Carnival has been held on the first week of May in previous years, and Leath suggested that this be done next year to relieve some June year end stress. Emma also suggested that there should be more support so that those responsible for specific games or areas have relief, and are informed about the overall logistics of the Carnival so that there is more coordination and support. Amy suggested that there could be a pre-event meeting with volunteers, community members, and contributors so that everyone feels informed and prepared.

Community Relationship Building

There has been significant efforts to build relationships in the community and we are beginning to see positive results. The Lions Club has suggested that some PLE students be involved in the Canada Day parade, though there aren't any specific details at this point. Leath suggested that the Kristen ask the Club to send an informational document requesting participation and Mr. Hett can send it out to parents, leaving the Lions Club responsible for coordinating further details. Jean Saul from the Legion has asked for support in Tulip Sales. The Rotary Club has offered to support a fundraising raffle in the fall, and further details will need to be discussed.

Fall Housekeeping

Welcome Back event will take place on the first day at drop off. The PAC will provide coffee for parents, and should be prepared to arrive at 7:45 to set up a table and welcome parents and students on Tuesday September 3, 2019.

Terry Fox Run will likely take place on Friday September 27, with Parent Teacher interviews falling on the 26, 27.

Will revisit the idea of facilitating a 50/50 fundraising opportunity at the first Warriors game of 2019 in the fall.

Book Fair will take place in November 12 – 15 (Remembrance Day ceremony will likely take place on Nov. 8).

The PAC is responsible for this event.

Poinsettia fundraiser will be revisited in the fall.

Facebook Page & Communications

We have launched a new Facebook page. We will need to do a final closure for the old page, and link it to the new page. Shawna will look into setting this up.

Teacher Appreciation Lunch, Cards & Funds Approval

This will take place on Thursday June 20, which is also Pizza Day for the students. The PAC will set up pizza for the teachers as well, and we will add salads and dessert (ice cream drumsticks, etc.) to the lunch options. Amy can pick up the salads prior to the event. Hot Lunch support, and possibly an additional helper, can facilitate the lunch.

Update PLE PAC Constitution & Bylaws

This will be revisited in the fall, and will be coordinated with Moyra Baxter next year.

Hot Lunch – Update & New Grill Approval

Profits this year went beyond expectations, and there are additional funds beyond what is already allocated. Our current BBQ grill is old and not ideal for hot lunch, and Leath has suggested that this would be a valuable investment for the program.

Leath Strench made a motion to **approve \$1000 toward the purchase of a new grill.**

First: Amy Grundy

Second: Kristen Friesen

Playground Debt Payment Approval

Carnival profits are expected to be around \$1800 after expenses (roughly \$500 on games). Our profits from the total fundraising efforts this year after expenses and allocated funds totals approximately \$7255, with a current outstanding balance of approximately

Leath Strench made a motion to **approve approximately \$7255.93 (total profits from fundraising efforts) this year) to repay the balance of the playground debt to the school district for year one.**

First: Amy Grundy

Second: Kristen Friesen

Gaming Fund Allocation Approval

Last month we spoke of gym equipment, especially the high jump mat, needing replacement. Amy has suggested we make a “wish list” in the staff room requesting feedback on what would be the best way to utilize the funds. The goal is to finalize this decision by the end of the month. Leath made note of the fact that application for the grant needs to be completed in due time for upcoming years as we almost missed the deadline this year.

Fruit & Veggie Program Leadership

Leadership is currently needed to facilitate this program for next year.

COBBS Bursary

The COBBS bursary of \$500 is awarded annually to a grade 12 at Mount Boucherie Middle School that previously attended Peachland Elementary. This year the bursary was given to Ethan Ernzer, who is pursuing a Bachelor of Applied Science with an interest in Electrical Engineering.

Grade Five Grad Ceremony

Amanda is taking care of the event, and the \$100 we have allocated for this will be given to her by Leath directly for expenses.

Thank You Ad in Peachland View for Carnival

Leath Strench made a motion to **approve approximately \$180 to put a thank you ad in the Peachland View to thank all Carnival contributors.**

First: Emma Webber

Second: Shawna Quinn

PAC Executive Positions - Voting

Due to low attendance and absences of many families, the suggestion was made to postpone the election until the fall. Kristen mentioned that the amount of workload taken on by Leath, in particular, this year was well beyond the scope of her roles, and support is needed to fill in additional roles for next year. Leath suggested we change the date of the voting flyer with the new date and send it out to the parents.

Kristen Friesen made a motion to **delay voting for the executive until the fall, with all current executive members remaining in their roles until the election.**

First: Amy Grundy

Second: Shawna Quinn

Bank Account Change – Vantage One

Leath made a motion to **make Leath Strench, Kristen Friesen and Shawna Quinn as signers on the new bank account effective June 2019 for security reasons.**

First: Amy Grundy

Second: Emma Webber

Hot Lunch Coordinator's Report

Next year's schedule and menu will be similar to this year, with more research into healthy, local and cost-effective options in 2020 and beyond.

Playground Fundraising Coordinator's Report

Nothing to report (see above).

Treasurer's Report

Documents provided.

Trustee's Report

Moyra sends her regrets.

Principal's Report

Documents provided.

Next Meeting Date

Friday September 13, 2019